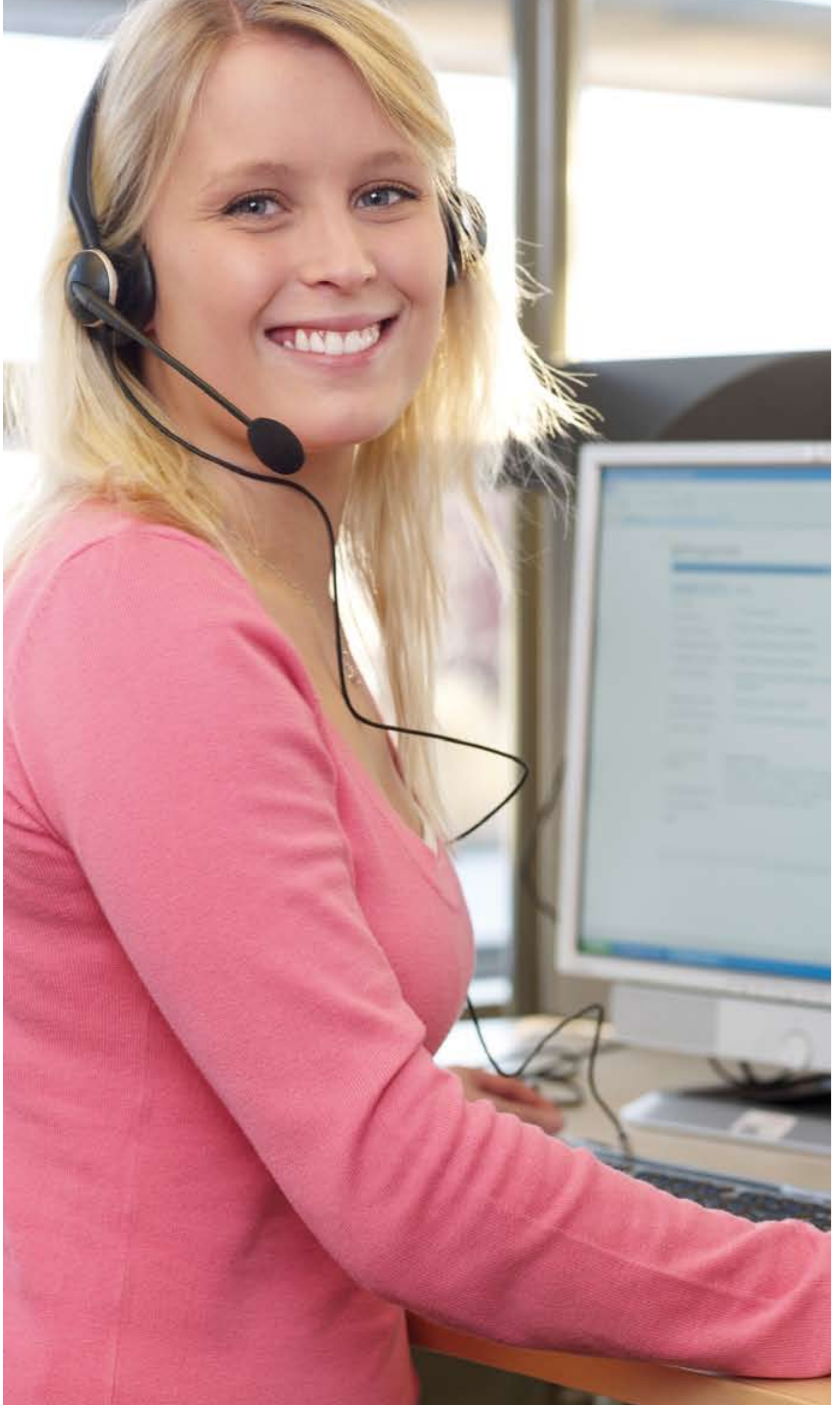


## Making entrepreneurship easy





# Bolagsverket – the best public authority for entrepreneurship.

Bolagsverket (The Swedish Companies Registration Office) examines, registers and informs in order to make entrepreneurship easier and economic life more legally secure.





# Bolagsverket is the public authority for registration of business enterprises and associations in Sweden.

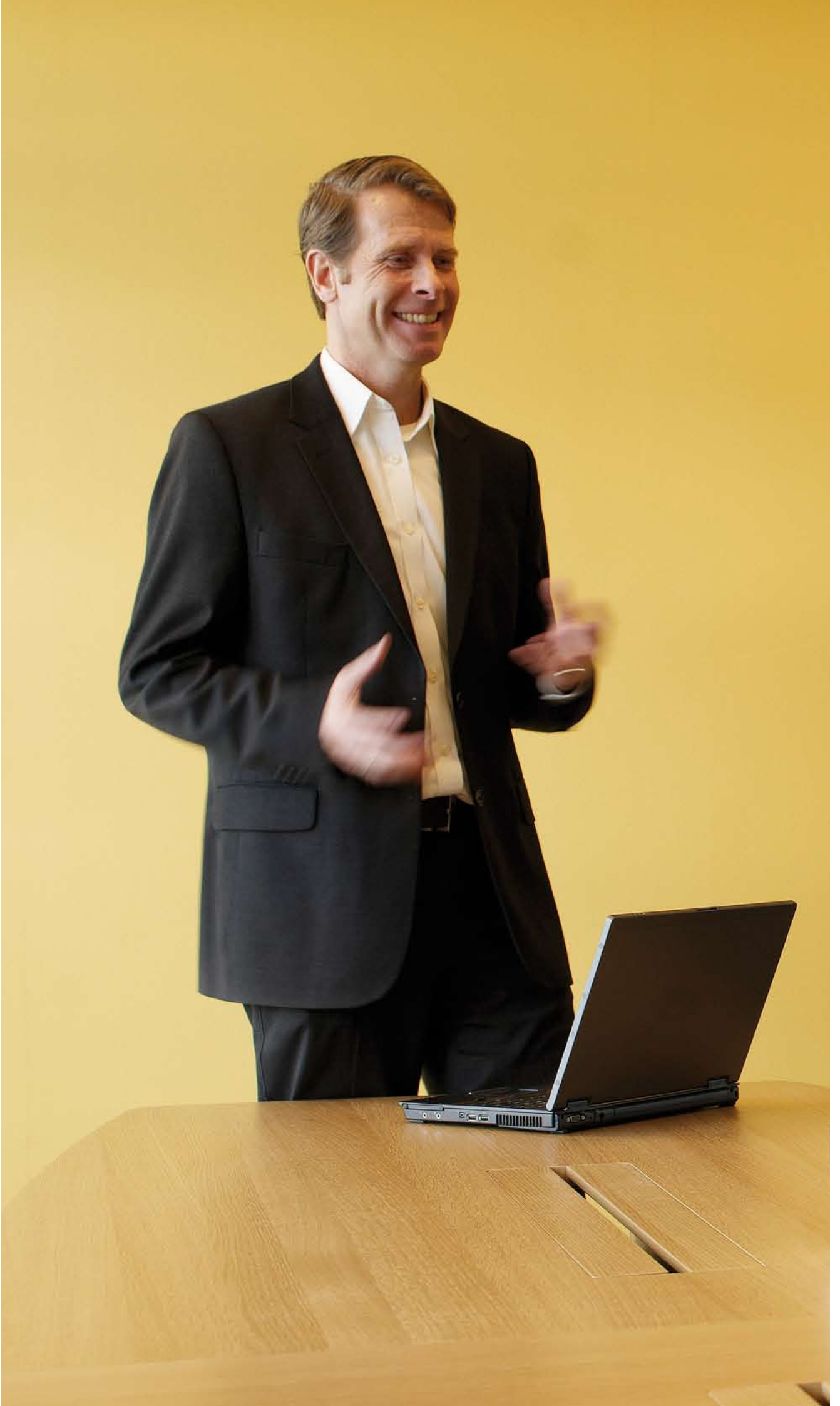
## We have two main functions:

- We register business enterprises and associations, receive annual reports, register business enterprise changes and make decisions regarding liquidations. We also publish The Official Swedish Gazette (Post- och Inrikes Tidningar).
- We offer company information from our registers. Additionally we offer courses and seminars in our areas of activity.

Bolagsverket has more than 540 employees and is located in Sundsvall. We have a turnover of about 400 million Swedish crowns annually and the head of our organization is the Director General Annika Bränström. We are a rate-aided public authority. This means that our operations are not financed by public funds.

Bolagsverket was founded on 1 July 2004 by converting the companies department of the Swedish Patent and Registration Office into a separate public authority. Business enterprise registration is however not a new activity. As early as in 1897 the Swedish Royal Patent Office (Kungliga Patentverket) started to register limited companies. Eventually the registration also came to include other business forms and associations.





# Get in touch with us if you wish to register a new business enterprise or make changes to your registered business enterprise details.

When you start a business enterprise in most cases you must register it with Bolagsverket. If you later are going to change a registered detail, you must apply for this to us. Once a year, all limited companies and in certain cases other business forms, must send in their annual reports.

## Business enterprise registration

Register your newly-started business enterprise with us in order to protect the business name. In the case of for example limited companies, trading partnerships and economic associations, registration is required if you are to be allowed to run your business.

When you send in the registration application we examine the name of your business enterprise. It may for example not be confusable with some other businesses within the same business branch. The name may neither be misleading or interpreted as somebody else's family name. We also examine other parts of the application, for example whether the description of the business activity is clear. When the registration of the business enterprise is completed we will send you a business registration certificate (in Swedish).

## Making changes to the business details

Send us an application in case you wish to change a registered detail, so that we have accurate information about your business enterprise. We register for instance changes in the board of directors of a limited company, change of the managing director and change of the business name.

## Sending in the annual report

Once a year, all limited companies and in certain cases other business forms, must send in their annual reports to us. The documents are available to the public and help the public to form an idea about the finances of the business enterprise. In case the documents don't turn up in time the business enterprise is to pay a delay charge. In the worst case the business enterprise may be liquidated compulsorily.

## Winding up the business enterprise

When you are about to wind up your business enterprise, you should get in touch with us.

## Other registrations

We register not only business enterprises, but also other details which may be of interest for the public, for instance: corporate mortgages, bankruptcy, trading prohibition and counseling prohibition.

## E-services for entrepreneurs and agents

This is a list of some of the e-services we offer. You will find all our e-services at [www.bolagsverket.se](http://www.bolagsverket.se). All the information in the e-services is in Swedish.

**Business enterprise registration** (Företagsregistrering). Start, change and deregister business enterprises and associations both with Bolagsverket and the Swedish National Tax Agency (Skatteverket).

**Submitting annual reports** (Lämna årsredovisning). You can send in the annual report, the auditor's report and the certificate of adoption through our e-service and make great gains in time.

**Business matters for agents** (Företagsärenden för ombud). If you are an agent you can easily and quickly create shelf companies. You can also check balances and transactions in your deposit account with us.

**The Official Swedish Gazette** (Post- och Inrikes Tidningar). Search, read and make announcement registrations directly.

**[www.bolagsverket.se](http://www.bolagsverket.se)**. On our web site you may check whether an annual report has been submitted or whether an application has reached Bolagsverket. You can also pay the registration fee.



# Use the Business Register to find out whether a business enterprise really exists.

It is exciting to do business with a company that you know next to nothing about. It may end in just any way. If you prefer safe business then you can make a check free of charge in the Business Register (Näringslivsregistret) in order to see if the business enterprise exists.

## Different ways of obtaining business information

- search in the Business Register
- search in the European Business Register
- order certificates
- order annual reports and other documents
- order subscriptions
- order gathered information on selected business enterprises.

## Making the order

- [www.bolagsverket.se](http://www.bolagsverket.se)
- [bolagsverket@bolagsverket.se](mailto:bolagsverket@bolagsverket.se)
- Telephone: +46 60 18 40 00
- Fax +46 60 12 98 40
- Text the corporate identity number to 710 60.

Don't forget to state the client, personal, and corporate identity numbers and your address when ordering.

## Pricing

You will find the pricing and fees for obtaining business information on our website.

## E-services for those who search business information

This is a list of some of the e-services we offer. You will find all our e-services at [www.bolagsverket.se](http://www.bolagsverket.se). All the information in the e-services is in Swedish.

**The Business Register** (Näringslivsregistret). Make fast and easy search for facts on Swedish business enterprises. You will receive fresh business information 24 hours a day directly on the monitor. Additionally you can download business registration certificates, annual reports, corporate articles etc. to lower rates. A service for you who wants to do safe business.

**European Business Register.** Search company information about more than 20 million business enterprises in 21 European countries. You will receive fresh facts 24 hours a day. An important service in our international business culture and a way for you to do safe business.

**Company information by SMS** (Företagsinformation via sms). Send an SMS with the corporate identity number of a business enterprise to 710 60 and receive a reply with the business name and town/city, as well as information on whether there are any legal measures pending.

The cost is equal to your usual SMS-rate. Bolagsverket is not going to charge you for this service.

**The Official Swedish Gazette** (Post- och Inrikes Tidningar). Search, read and make announcement registrations directly. You search the announcements totally free of charge and you pay a lower fee when you submit announcements electronically. The oldest newspaper in the world is now available online.

### [www.bolagsverket.se](http://www.bolagsverket.se).

On our website you can

- order business registration certificates, annual reports and corporate articles
- receive statistics on business enterprises and associations in Sweden, based on geographic areas and time periods
- order gathered information on selected business enterprises or choose to have an open subscription of the information you need.





# Receive answers to your questions about starting and running a business.

Are you unsure about which business form you should choose, how the corporate articles should look like, and which name is allowed for your business enterprise?

We arrange various courses and seminars where we share our knowledge and our experiences. You can find the course programs and prices on our website.

You may also attend a Starting-a-business day, arranged by us together with other public authorities. During the day you will acquire the necessary knowledge needed in order to realize your business idea.

More to read on starting business enterprises can be found on our website. There you will also find the brochure "Starting up a business".





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